

Ref. No. ODBPP/OP/016/80
Ondo State Bureau of Public Procurement,
Governor's Office, Akure.
28th March, 2019.

CIRCULAR LETTER TO:
Chief of Staff to the Governor,
Secretary to the State Governor,
Head of Service,
State Commissioners,
Special Advisers,
Chairman, of Commissions/Corporations,
Clerk, Ondo State House of Assembly,
Permanent Secretaries,
Chief Registrar, Ondo State Judiciary,
Accountant-General,
State Auditor-General,
Auditor General for Local Government,
Statistician-General,
Director-General,
General Manager/Heads of Non-Ministerial Departments,

REQUEST FOR APPLICATION FOR CONVERSION INTO PROCUREMENT OFFICER'S CADRE

Following the passage of the Ondo State Public Procurement Law (2017) and the establishment of the Procurement Officer's cadre cum ongoing implementation of the Law, filling of vacant Procurement Officer has become imperative to institutionalize the procurement procedures of Ondo State with the ultimate aim of engendering efficiency, transparency, fairness and competition in the conduct of government business.

In the light of the above, the Office of the Director General of the Ondo State Bureau of Public Procurement (ODBPP) hereby invites applications from suitable officers from GL 08 and above in the Ondo State Public Service for Conversion to the Procurement Officer cadre. The career progression for the cadre is outlined below:


POSTS AND SALARIES

	Grade Level
1.1 Procurement Officer II	Grade Level 08
1.2 Procurement Officer I	Grade Level 09
1.3 Senior Procurement Officer	Grade Level 10
1.4 Principal Procurement Officer	Grade Level 12
1.5 Chief Procurement Officer	Grade Level 13
1.6 Assistant Director (Procurement)	Grade Level 14
1.7 Deputy Director (Procurement)	Grade Level 15
1.8 Director (Procurement)	Grade Level 16

REQUIREMENT

Applications for the Procurement Officer cadre must possess a degree in Accounting, Marketing, Business Management, Professional disciplines or any other relevant disciplines registrable with relevant professional bodies or councils. Holders of HND with Post Graduate Diploma in relevant discipline are eligible to apply.

Applications are to be submitted after completion of the attached form to the Office of the Director General, Ondo State Bureau of Public Procurement, Governor's Office, Alagbaka, Akure not later than **Monday, 15th April, 2019**. Shortlisted candidates will be invited for interview.


Mrs Omowumi Isaac
Director General